



## Homeowner's Association Certification Limited Review

**(TO BE COMPLETED BY HOA OR MANAGING AGENT)**

Borrower Name: \_\_\_\_\_ Loan #: \_\_\_\_\_ Date: \_\_\_\_\_

Project Name: \_\_\_\_\_

Address / City / State / Zip code: \_\_\_\_\_

### Project and Unit Information

1. Project is : \_\_\_\_\_ 2. Unit is: \_\_\_\_\_ 3. Units are: \_\_\_\_\_ 4. Unit owners in control of HOA \_\_\_\_\_  
Condo \_\_\_\_\_ Attached \_\_\_\_\_ Fee Simple \_\_\_\_\_ Yes \_\_\_\_\_, as of \_\_\_\_\_ / \_\_\_\_\_ (MM/YYYY)  
PUD \_\_\_\_\_ Detached \_\_\_\_\_ Leasehold \_\_\_\_\_ No \_\_\_\_\_

- |   | Entire Project | Subject Phase |
|---|----------------|---------------|
| 5. Total # buildings in project   | _____          | _____         |
| 6. Total # units in project   | _____          | _____         |
| 7. Total # units, primary/2 <sup>nd</sup> home, closed  | _____          | _____         |
| 8. Total # units, primary/2 <sup>nd</sup> home, under contract, not closed                          | _____          | _____         |
| 9. Total # units, investor/sublet, closed   | _____          | _____         |
| 10. Total # units, investor/sublet, under contract, not closed                                      | _____          | _____         |
| 11. Total # units developer/sponsor owned, unsold   | _____          | _____         |
| 12. Project design type:  |                |               |
| Garden/Low-rise _____ Row/Townhouse _____ Mid/rise (5-7 stories) _____ High-rise (8+ stories) _____ |                |               |
| 13. Predominant building type:  |                |               |
| Attached _____ Detached _____   |                |               |

### Please mark Yes or No to the following questions & explain if needed.

- |  | YES   | NO    |
|--|-------|-------|
| 14. Is project part of a "Master" or Umbrella" Association?  | _____ | _____ |
| If YES, please list the name of the Master Association: _____  |       |       |
| 15. Is the lender liable for delinquent common charges if the unit is foreclosed on OR prior to the lender acquiring the property? If YES, lender is responsible for _____ months. | _____ | _____ |
| 16. Do unit owners have sole ownership & exclusive right to project facilities?  | _____ | _____ |
| 17. Is the HOA party to any current or pending litigation (excluding foreclosure or collection actions)?<br>If YES, provide written details separately.                            | _____ | _____ |
| 18. Number of units that are over 60 days delinquent in common charges/HOA fees. _____ Total amount delinquent \$ _____  |       |       |
| 19. Monthly HOA Dues: \$ _____ / per month   |       |       |

### HOA Management Information

20. Is the HOA professionally managed?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, provide name & contact information for the management company

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Certification

The undersigned hereby certifies the information and statements contained on this form and any attachments are true and correct, to the best of their knowledge and belief. The undersigned further certifies they are authorized by the Homeowner's Association Board of Directors to provide these information on behalf of the Association.

Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_